




Online Password Instructions

New User ID and Password: User ID for Agency Portal will be established by the company with user's email address. When notified that user id has been created, create password through the initial login process using the following steps.


Stop: *If the user already belongs to another Berkley company like BMAG/BSIG, then their password already exists and they can login to the BFM portal with their existing credentials.*

For new BFM only agents:


1. Login screen. Select Reset Password link.



Email

 user@domain.com

Password

 enter your password


[Reset Password](#)

By signing in you agree to be bound to the [Terms of Use](#) and [Privacy Policy](#) of W. R. Berkley Corporation and its subsidiaries.

[Sign In](#)


If you have a problem logging in, please contact us at donotreply@wrberkley.com or 972-719-2300.

2. Enter *user id* (email):



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Please enter your e-mail address.
You will receive a link to create a new password.
Browser cookies should be enabled.

Email

 user@domain.com

If the CAPTCHA image below is difficult, don't worry. Some CAPTCHAs are hard. Click the reload button next to the image to get another one.


Type the text



[Privacy & Terms](#)

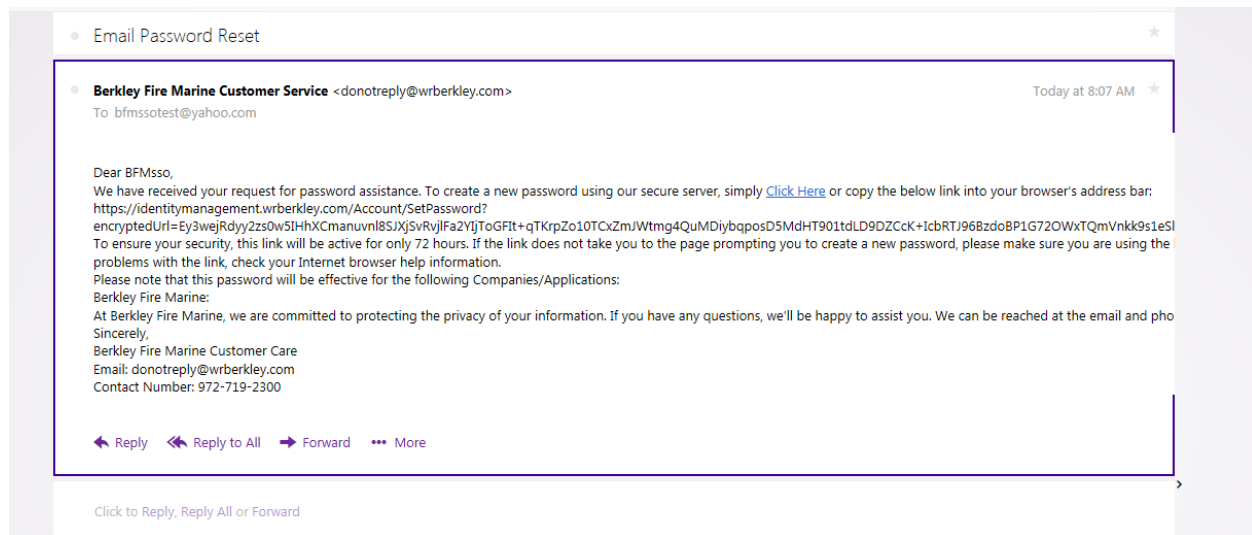
Get New Password

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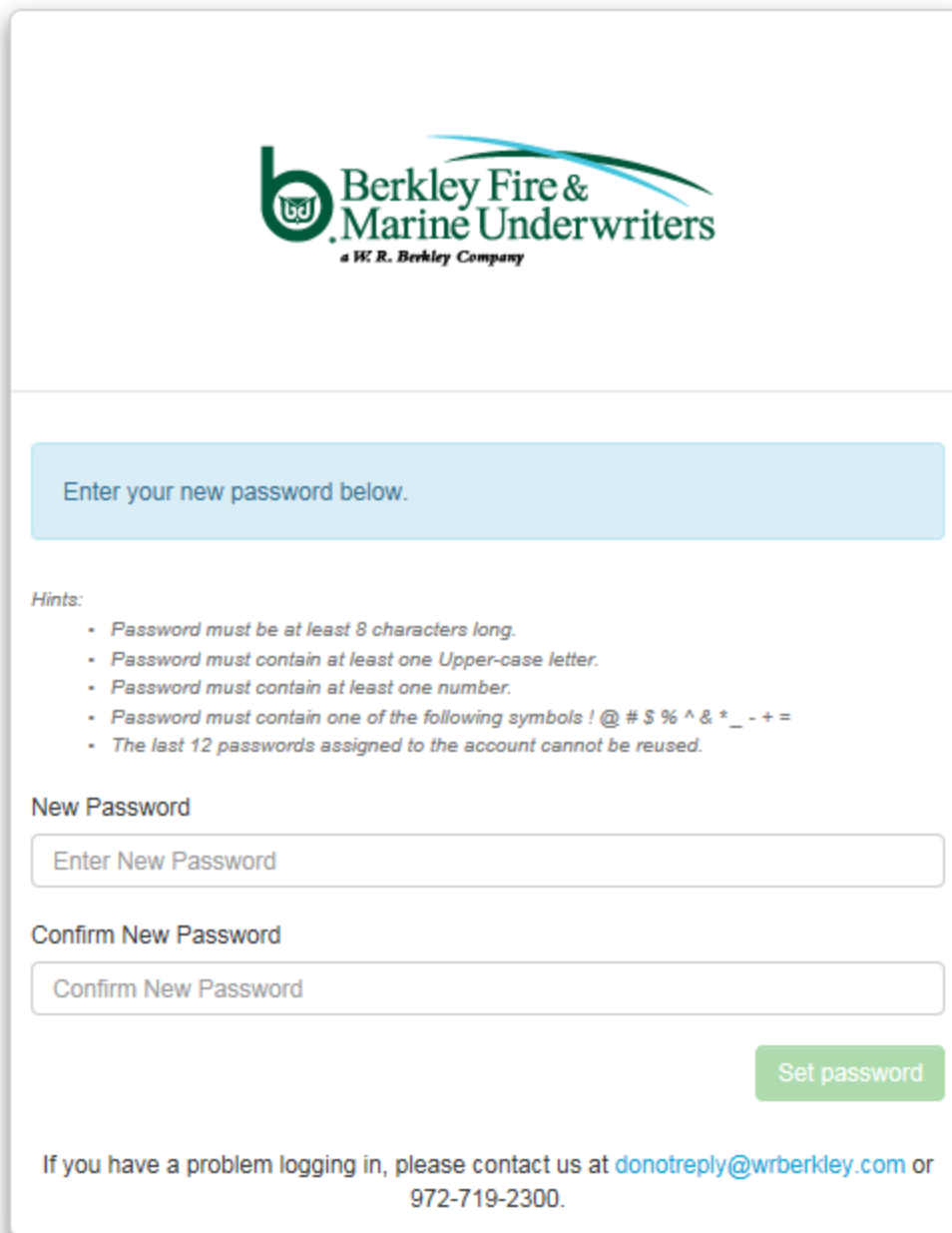
3. Message displayed after entering your email id:

An email with a link to reset the password has been sent to bfmssotest@yahoo.com. The link will expire in 72 hours.


4. Email is sent with a link to reset password:



5. On selecting link in the email, you are directed to the set password screen:



The screenshot shows a web page for setting a new password. At the top is the Berkley Fire & Marine Underwriters logo. Below the logo is a light blue box with the text "Enter your new password below." Underneath this box is a section titled "Hints:" followed by a bulleted list of password requirements. Below the hints are two input fields: "New Password" and "Confirm New Password". To the right of the "Confirm New Password" field is a green button labeled "Set password". At the bottom of the page is a line of text providing contact information for login problems.


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Enter your new password below.

Hints:

- Password must be at least 8 characters long.
- Password must contain at least one Upper-case letter.
- Password must contain at least one number.
- Password must contain one of the following symbols ! @ # \$ % ^ & * _ - + =
- The last 12 passwords assigned to the account cannot be reused.

New Password

Enter New Password

Confirm New Password

Confirm New Password

Set password

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6. On success the screen directs you to the following screen. Select the Continue button to be directed to the BFM Agent portal.



Password successfully changed for **bfmssotest@yahoo.com**
Please note the username & password is effective for the following
Companies/Applications:

Continue

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